

INFORMATION SHEET Loan Conditions

General information on requests for works

from the Generali Foundation Collection—Permanent Loan to the Museum der Moderne Salzburg

We support exhibitions with works from our collection within the framework of our conservational possibilities and ethical principles.

Works of art from the Generali Foundation Collection—Permanent Loan to the Museum der Moderne Salzburg can be borrowed for exhibition purposes – with the permission of the Director and the Head of the Collection.

If you would like to borrow works, please note the following information.

Please address your loan request in writing to **Harald Krejčí**, Director of the Museum der Moderne Salzburg,

In digital form to: direktion@mdmsalzburg.at

Or by mail to:

Museum der Moderne Salzburg
Direktion
Mönchsberg 32
5020 Salzburg
Austria

Your request will be forwarded internally to the responsible Head of Collection.

Our loan sessions take place every three months. An acceptance or rejection will be made promptly as a written response and no reasons will be given.

(1) Request deadline

The lead time for international requests is twelve months before the planned start of the exhibition, for national projects a minimum of six months applies.

(2) Loan request

Your loan request includes the following information:

- Name and address of the borrower, including contact persons, as well as UID number.
- List of the requested artwork(s) (possibly with inventory number)
- Title of the exhibition
- Place of the exhibition
- Loan and exhibition duration
- exhibition concept (max. 2 A4 pages); for thematic exhibitions additionally with list of artists
- brief explanation of the relevance of the requested work(s) to the exhibition
- Facility Report (obligatory for a first-time collaboration)
- information on the accompanying publication, if planned

(3) Costs and fees

All costs incurred within the framework of the loan are borne by the borrower.

Costs that are always incurred:

- Processing and administration
- Fee per each artwork
- Condition reports and documentation
- Transport
- Insurance from “nail to nail”

Possible additional costs for:

- Conservation or restoration measures.
- The production of exhibition, film and video copies
- Couriers (travel, accommodation, daily rate, per diem)
- Frames and displays
- Crates

Any costs incurred will be communicated to the borrower and fixed in the loan contract together with the loan conditions.

(4) Loan contract

Without exception, the loan contract of the Generali Foundation has to be concluded in written form.

Loans will be insured with Generali Versicherung AG for transport "from nail to nail". The premium will be charged to the borrower. The sum of insurance shall be deemed agreed.

(5) Requests for IMAGES and reproductions rights are subject to a fee.

Please send requests for works from the Generali Foundation Collection via the contact form.